

**CUHS Board of Directors**

Present: Mark Owens, Board Chair  
William Dunten, Director  
Dan Otley, Director  
Russ Clark, Director  
Mike Davis, Director

**Monthly Board Meeting**

Also Present: Matt Hawley, Superintendent  
Glennie Cargill, Board Secretary  
Cori Wright, Business Manager

**January 28, 2019****CALL TO ORDER**

Board Chair Mark Owens called the January meeting to order at 5:15 p.m. at the Crane Union High School Meeting Room.

**PLEDGE OF ALLEGIANCE**

**VISITORS/STAFF** Eric Nichols and Kristen Shelman

**Approve Minutes**

- Minutes from the December Joint Board Meeting were presented. Dan Otley moved to approve the minutes. Russ Clark seconded. All approved.

**Adopt the Agenda**

- Mark Owens presented the agenda. William Dunten moved to approve the agenda, Dan Otley seconded. All approved.

**Approve Bills:**

- Bills were presented for approval for \$39,877.64. William Dunten moved to approve the bills as presented. Russ Clark seconded, and the motion carried unanimously.

**Superintendent – Principal Report**

- High School Teacher Connie Robbins took 12 students to The Eastern Edge EOU Stem Day in La Grande. The students were able to participate in a Biology Session, Chemistry-Biochemistry Session, Math Session, Computer Science Session and a Physical Activity and Health Session. A STEM Grant paid the expenses of the lodging for the students. The students were excited about the things they learned and Mrs. Robbins reported it was a good science learning tool for the kids.

**Communication and Announcements:**

- Eric Nichols was here to present the ESD 2019-20 Budgets. Mr. Nichols presented both the ESD Plan A and Plan B Budget. He explained how the ESD Budget works, how the money is allocated to each district and what the differences between the two plans are. He and Superintendent Hawley have had several meetings to discuss the needs here at Crane Schools.

**Items for Action**

- Superintendent Hawley recommend the board approve both the ESD Plan A and Plan B Budgets. Chair Mark Owens asked if there was a motion to approve. William Dunten moved to approve both Plan A and Plan B of the ESD Budget. Russ Clark seconded, and the motion carried unanimously.
- Superintendent Hawley presented the 2019-20 Budget Calendar for approval. March 27<sup>th</sup> the first Notice of Budget Committee Meeting will be published. We will have the first Budget Committee Meeting on Monday April 15, 2019. A second Budget Committee Meeting is set for Monday May 20, 2019 if needed. The Budget Hearing will be held on Monday June 17, 2019. Mike Davis moved to approve the 2019-20 Budget Calendar, Dan Otley seconded, the motion carried unanimously.
- The new PACE Insurance Agreement was presented. Dan Otley moved to approve the PACE Trust Agreement, Mike Davis seconded, the motion carried unanimously.

- Superintendent Hawley received a letter of intent to retire from Kitchen Supervisor Janet Arnold. Mr. Hawley stated that Janet is a great employee doing an excellent job and will be hard to replace. He would like to open the job in the next couple of weeks and bring the new hire on for the last six weeks of school for training. William Dunten moved to approve the resignation letter from Janet Arnold and bring the new hire on early. Dan Otley seconded, the motion carried unanimously.
- The open position for High School Head Volleyball Coach has been advertised the last month. Athletic Director Jamie Siegner and Superintendent Hawley would like to recommend Lindsey Robertson for the Head High School Volleyball Coach for 2019-20 school year. Dan Otley moved to approve hiring Lindsey Robertson and the Head Volleyball Coach for the 2019-20 season. William Dunten seconded, the motion carried unanimously.

### **Items for Discussion**

- Superintendent Hawley presented the 2019-20 State School Fund Forecast and explained how the funding works. He is responsible to submit projected numbers to the state for the next school year. He submits low numbers and budgets with the lower number of students to protect the budget. The final State Estimate will not be available until June.
- We have our attorney working on the contract for our sponsorship of Silvies River Charter School. Once we receive the contract there will be some specifics we will need to work out. Special Education and Funding percentage will be two of the major issues that will need to be discussed. Superintendent Hawley has submitted the paper work to have Silvies transferred to Crane and be recognized as a Crane School. He has also submitted the proper document to have all of Silvies assets transferred as well. This includes all funding and possessions of Silvies. At this time it is not known if Silvies will have the same funding as our Crane Union High School, however if they do, the contract will need to be corrected.
- Two proposed 2019-20 School Calendars were presented for the board's approval. One includes starting later and attending school a day and a half during fair week and four Fridays' This will also add Presidents' Day back into a school day. After much discussion, the board approved the second calendar with the later start date.
- Harney County Clerk, Darrin Robinson sent information that we will have three open board positions at the end of June. He included the information for the members if they wanted to run again. The Board asked Mr. Hawley if they could make the Suntex position an at large position. He will check into it and report back.
- Provided for the Board Members is some guidance on how to submit letters of support concerning open enrollment. Mr. Hawley is aware of at least six letters that have been submitted. At this time, the Open Enrollment is sunseted until the legislature decides whether it will be an option for families in the future. He encouraged everyone to write letters of support to the legislature.
- Superintendent Hawley discussed with the Board what he sees as staffing needs for school year 2019-20. At this time, he would like to hire a full time Social Studies Teacher, half time Special Education Teacher, half time CTE Teachers, Kitchen Supervisor and a full time Principal/Counselor to be split with the Crane Elementary School.
- Superintendent Hawley received a letter from Kelly Foster Associate Director at OSAA She wished to congratulate our school and especially the Girls' Basketball Team and the Wrestling Team for being nominated for sportsmanship. This recognition program gives officials the opportunity to highlight the positive sportsmanship that they see on the court. Each program that receives a nomination will be eligible to receive the OSAA Sportsmanship Award for their activity, which includes 100 OSAA Cup Points for your school.
- We are awaiting word from the Remind system and Verizon if they can reach an agreement that will allow Verizon users to receive text messages from the Remind Program. It looks like they will reach an agreement.
- Superintendent Hawley asked the board if they would like him to hire the Principal/Counselor or if they would like to create a committee to do the interviews. The Board told Mr. Hawley to go ahead and select the applicant he would like to hire and bring the name to the board for approval.

## **Financial Report**

- Cori went over Disbursement Detail Listing for December 2018; highlights were Brady Industries for cleaning supplies ordered by Darren Koch, Cascade Consulting for Food Service Program, PARR Lumber for the remodeling of the Wrestling Room and Uni-Tech Communications for the new intercom system. The Fund Balance Report was given with a General Fund Balance of \$982,879 and All Funds Balance of \$1,876,093.51. The fiscal year to date spreadsheet was also presented. There were no questions or comments.

## **Board Report**

- Board Chair Mark Owens congratulated Mr. Hawley for being selected as the Harney County Boss of the Year for 2018-19. The staff at Crane Schools nominated Mr. Hawley. Celeste Owens and Glennie Cargill presented him the award during the Harney County Chamber Banquet.

## **Adjournment**

With no further business, Board Chair Mark Owens adjourned the meeting at 7:43 pm

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Dan Otley, Board Vice-Chair